

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS
FRIDAY, JULY 29, 2016
9:00 AM REGULAR SESSION**

Commissioners met in regular session with all members present.

1. Invocation and Pledges.
Prayer said by Frank Berka

2. Consider and take action on approval of:

A. The minutes of previous meeting:
Motion to approve the minutes of previous meeting made by Mike Spencer
Second by Don Gross
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.
Motion approved. (Minutes of meeting held on July 15th)

B. Payroll changes:
Motion to approve payroll changes made by Mike Spencer
Second by Don Gross
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.
Motion approved.
Copies attached.
Note: Commissioner Berka stated someone has been moved out of the jail into the Sheriff's Office into Courthouse Security and Jill is moving into property management but the way it's been handled it has created an extra position in the Sheriff's Office. There is no money difference but the position is not really authorized by the budget and needs to be cleaned up in the next budget so the position will not be increased. The Auditor has it and will take care of the change.

C. Payroll:
Motion to approve payroll made by Mike Spencer
Second by Paula Gentry Frank Berka abstained
Paula Gentry, Don Gross and Mike Spencer voted for
Motion approved.
Copy attached.

D. Budget amendments:

Motion to approve budget amendments made by Paula Gentry
Second by Don Gross
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for
Motion approved.
Copy attached.

E. Accounts payable:

Bills Previously Paid:

Motion to approve accounts payable with the additions by the Auditor made by
Frank Berka
Second by Mike Spencer
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.
Motion approved.
Copy attached.

F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; Special Warranty Deed for purchase of 1.7660 acres of land in the Charles Duncombe Survey, Abstract No. 144, Upshur County, TX and 1.183 acres of land in the Charles Duncombe Survey, Abstract No. 144; Certificate of Liability Insurance for Material Resources, Inc.; and applications for use of Upshur County roads and rights-of-way and permit requests.

Motion to record all documents listed above made by Frank Berka
Second by Mike Spencer
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for
Motion approved.
Copies attached.

3. Discuss and take action to approve Resolution and Contract between Upshur County and the Gilmer Rotary Club for placement of the United States flag for display at designated County buildings for designated federal holidays.

Motion to approve the Resolution and Contract with the Rotary Club made by Frank Berka
Second by Paula Gentry
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for
Motion approved.
Copies attached.

4. **Discuss and take action to approve the purchase of a file-mark machine for the District Clerk's office and a shredder with both to be paid out of the County Records Management Fund.**

Motion to approve the purchase of a file-mark machine (approx. \$800.00) for the District Clerk's Office and a shredder (approx. \$3000.00) both being paid out of the County Records Management Fund made by Mike Spencer

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for Motion approved.

5. **Discuss and take action to approve the Department of State Health Services contract for DSHS Program Vital Statistics.**

Motion to approve the contract with the Department of State Health Services for the Vitals Program made by Don Gross

Second by Paula Gentry

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for Motion approved.

Copy attached.

6. **Discuss and take action to accept the cul-de-sac at the end of Widgeon Road, Phase 5, Barton Springs in the County road inventory; to place Emma Oaks Rd., Gladewater, TX onto the two-year waiting period and to accept for filing the replat of Phase 1, Lot 1, Block 2 in Eagle Estates.**

Note: The underlined portion of the agenda item above has been removed at this time and will be brought back at a later time per Commissioner Gentry.

Motion to place Emma Oaks Rd. onto the two-year waiting period and accept for filing the replat of Phase 1, Lot 1, Block 2 in Eagle Estates made by Frank Berka

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for Motion approved.

Copy attached.

7. Discuss and take action to approve a Resolution Authorizing County Grant for the Home-Delivered Meal Grant Program.

Motion to approve the Resolution for the Meals on Wheels Program made by Frank Berka
Second by Mike Spencer
Motion approved.
Copy attached.

8. Discuss and take action to approve the payment of the statement balance to Music Mountain Water.

Motion to pay the balance on the Music Mountain Water bill made by Frank Berka
Second by Mike Spencer
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for
Motion approved.

9. Discuss and take action to extend the deadline date for wellness visits to August 31, 2016 and to waive the monthly fee associated with it.

Motion to extend the wellness deadline to August 31, 2016 and waive monthly fee associated with it made by Frank Berka
Second by Mike Spencer
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for
Motion approved.

10. Discuss and take action to declare Road & Bridge equipment as surplus and to approve the sale of same.

Motion to declare equipment listed by Road & Bridge as surplus and to sell it made by Mike Spencer
Second by Don Gross
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for
Motion approved.
Copy attached.

11. Discuss and take action to clarify retainer agreement with Allison and Bass for representation of the Commissioners Court.

No action required.

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12. Discuss and take action to approve Renewal of the Addendum to the Warranty, Support and License Agreement with Hart Intercivic.

Motion to approve the Renewal of the Addendum of the Warranty, Support and License Agreement with Hart Intercivic, locking in a price of \$20,633.00 for the next three years made by Paula Gentry
Second by Mike Spencer
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for
Motion approved.

13. Open bids for mineral lease on Upshur County school land. Discuss and take action.

Motion to accept the bid from Pedex for a two year mineral lease on the school land made by Frank Berka
Second by Don Gross
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for
Motion approved.
Copy attached.

14. Adjourn.



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.

